

## Author's Checklist for submission with Protocol

The Contact Person for the Protocol should complete this checklist before submitting their draft Protocol to the Editorial base. The completed form should be emailed to the Managing Editor. Drafts which do not meet the standards described in the checklist may be returned to the Contact Person for further editing before they will be accepted for editorial and peer review.

Name of Contact Person:

Title of Review:

Date checked:

<b>Item</b> (See 'Guide to the contents of a Cochrane protocol or review' in section 4 of the Handbook in RevMan Help and <a href="http://www.cochrane.org/resources/handbook/index.htm">http://www.cochrane.org/resources/handbook/index.htm</a> )	<b>Please confirm</b>
Check review validation – Errors corrected (File > Reports > Validation Report)	
Check review validation – Warnings reviewed (File > Reports > Validation Report)	
References in text linked (Format > Insert link... or use icon on toolbar)	
Permission sought from people in Acknowledgements	
References in correct format (according to Style Guide – Help > Style Guide) <b>[Note: if importing from other databases, ensure that the journal titles are in long form]</b>	
Sources of support checked	
Spell checker run (Tools > Check spelling...or use icon on toolbar)	
All authors agreed to submitted version	